

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL
SCHEDULE OF OPERATIONS
YEAR ENDED FEBRUARY 28, 2022

	2022	2021
OTTAWA BRANCH		
Income		
Members		
Dues	\$ 139,406	\$ 96,146
Initiation fees	14,708	6,910
Withdrawal fees	244	98
Reinstatement fees	187	39
	154,545	103,193
Non-members		
Performer fees	52,333	27,574
Apprentice fees	9,117	5,964
Foreign performer fees	6,150	4,805
	67,600	38,343
Other		
Administration fees - I.P.A.	45,940	24,772
- other	14	34
Contract service fees	1,615	358
10% service charges	2,138	135
Government subsidy <i>(note 9)</i>	1,334	25,780
	51,041	51,079
Total income	273,186	192,615
Expenses		
Salaries and benefits		
Total basic salaries	95,928	71,141
Staff benefits - general	20,320	16,549
- RRSP	11,134	8,198
	127,382	95,888
Branch council expenses and meetings	51	120
Office expenses		
Rent	769	1,141
Telephone	2,450	1,567
Insurance	1,827	1,614
Supplies and miscellaneous	2,192	1,483
Postage	116	-
Courier	335	445
	\$ 7,689	\$ 6,250

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	2022	2021
OTTAWA BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Furniture and equipment		
Capital purchases under \$500	\$ -	\$ 40
Amortization	113	113
	113	153
Computer services		
Software	603	480
Amortization	279	566
	882	1,046
Membership services		
Public relations	1,315	-
Awards night	921	-
	2,236	-
Agreement administration	-	-
Other		
GST/HST expense	406	556
Labour Federation Fees	589	294
Audit fees	954	797
Legal fees	216	2,460
	2,165	4,107
Per capita payment to ACTRA National	65,306	52,872
Total expenses	205,824	160,436
Excess of income over expenses for year	67,362	32,179
Unappropriated deficiency - at beginning of year	(19,981)	(58,218)
Distribution of surplus from ACTRA National	139	6,058
Distribution of 2013 - 2019 NKA funds from ACTRA National	4,744	-
Distribution of 2020 - 2021 NKA funds from APRS	444	-
Surplus (deficiency) - at end of year	52,708	(19,981)
Appropriated for furniture and equipment	(696)	(537)
Unappropriated deficiency - at end of year	\$ 52,012	\$ (20,518)