

CONTRACTED SERVICES OF ACTRA BRANCHES BY ACTRA NATIONAL
SCHEDULE OF OPERATIONS
YEAR ENDED FEBRUARY 28, 2021

	2021	2020
OTTAWA BRANCH		
Income		
Members		
Dues	\$ 96,146	\$ 116,791
Initiation fees	6,910	18,568
Withdrawal fees	98	171
Reinstatement fees	39	186
	103,193	135,716
Non-members		
Performer fees	27,574	35,151
Apprentice fees	5,964	8,145
Foreign performer fees	4,805	15,826
	38,343	59,122
Other		
Administration fees - I.P.A.	24,772	30,033
- other	34	226
Contract service fees	358	984
10% service charges	135	1,675
Workshop income	-	1,946
Government subsidy (<i>note 9</i>)	25,780	-
	51,079	34,864
Total income	192,615	229,702
Expenses		
Salaries and benefits		
Total basic salaries	71,141	89,258
Staff benefits - general	16,549	17,836
- RRSP	8,198	10,911
	95,888	118,005
Branch council expenses and meetings	120	879
Office expenses		
Rent	1,141	1,190
Telephone	1,567	1,533
Insurance	1,614	1,541
Supplies and miscellaneous	1,483	2,009
Postage	-	192
Courier	445	483
	\$ 6,250	\$ 6,948

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	2021	2020
OTTAWA BRANCH <i>(continued)</i>		
Expenses <i>(continued)</i>		
Furniture and equipment		
Capital purchases under \$500	\$ 40	\$ 171
Amortization	113	113
Leases	-	2
	153	286
Computer services		
Software	480	425
Amortization	566	568
	1,046	993
Membership services		
Member's training	-	179
Public relations	-	270
Awards night	-	723
Workshops	-	1,745
	-	2,917
Agreement administration	-	409
Other		
GST/HST expense	556	381
Labour Federation Fees	294	588
Audit fees	797	820
Legal fees	2,460	1,007
	4,107	2,796
Per capita payment to ACTRA National	52,872	61,950
Total expenses	160,436	195,183
Excess of income over expenses for year	32,179	34,519
Unappropriated deficiency - at beginning of year	(58,218)	(99,909)
Distribution of surplus from ACTRA National	6,058	7,172
Deficiency - at end of year	(19,981)	(58,218)
Appropriated for furniture and equipment	(537)	(1,217)
Unappropriated deficiency - at end of year	\$ (20,518)	\$ (59,435)